

Roofing Maintenance Checklist

Checklist · 21 items · 5 sections

Regular roofing maintenance can add years to your roof's life and prevent costly emergency repairs. This seasonal maintenance checklist tells you exactly what to do in spring, summer, fall, and winter to keep your roof in top condition.

Open the editable, AI-powered version online:

<https://genechecklist.com/checklist/roofing-maintenance-checklist>

SPRING MAINTENANCE

- Inspect roof for winter damage: missing shingles, ice dam damage
HIGH
- Clean gutters of winter debris: leaves, twigs, granules
HIGH
- Inspect and reseal any flashing that has lifted or cracked
HIGH
- Check for moss and algae: treat with zinc sulfate solution if present
- Trim overhanging tree branches that can scrape or fall on roof
HIGH
- Check attic ventilation: ensure vents are clear after winter

SUMMER MAINTENANCE

- Apply UV-protective sealant to flat or low-pitch roof areas
- Check attic insulation: poor insulation causes excess heat buildup
- Inspect roof after major storms: check for hail damage or missing shingles
HIGH

FALL MAINTENANCE

- Clear gutters and downspouts of summer debris
HIGH
- Inspect flashing, caulking, and sealant before winter rain and snow
HIGH
- Remove all leaves from roof surface: prevent moisture retention
HIGH

- Check and replace any damaged or missing shingles before winter
HIGH
- Inspect and clean downspouts: ensure water drains away from foundation
HIGH
- Install gutter guards to prevent clogging from fall leaves

WINTER MAINTENANCE

- Remove snow and ice from roof after heavy snowfall (use roof rake)
HIGH
Never use a metal shovel directly on shingles: use a plastic roof rake from the ground
- Monitor for ice dams forming at roof edge: keep eaves clear
HIGH
- Check attic temperature: should stay cold in winter to prevent ice dams

ANNUAL TASKS

- Schedule professional roof inspection every 2–3 years
HIGH
- Document roof age, warranty, and any repairs made
- Review homeowner's insurance policy: confirm roof coverage is adequate