

Baby Shower Checklist

Checklist · 27 items · 7 sections

The complete baby shower planning checklist for hosts. Organized by timeline (6 weeks out to day-of) so nothing gets forgotten. A more detailed event-planning version is the Baby Shower Planning Checklist. Need a gift list to share with guests: pair it with the Baby Registry Checklist. Hosting a different kind of shower: the Bridal Shower Checklist follows the same pattern.

Open the editable, AI-powered version online:

<https://genechecklist.com/checklist/baby-shower-checklist>

6-8 WEEKS BEFORE

- Confirm with parents-to-be: date preferences, guest list, theme wishes
HIGH
- Set budget for the shower
HIGH
- Choose co-hosts (if splitting costs) and define responsibilities
- Select venue: home, restaurant, park, or event space
HIGH
- Choose theme and color scheme
- Confirm baby registry: share link with guests in invitation
HIGH
- Create guest list with addresses
HIGH

4-6 WEEKS BEFORE

- Send invitations (mail 4-6 weeks out; digital OK for casual showers)
HIGH
Include registry link, RSVP deadline, dietary restrictions question
- Order or plan custom invitations if using printed ones
- Plan menu: appetizers, main food, cake or desserts
HIGH
- Decide on catered, potluck, or home-cooked food
HIGH
- Order custom cake or confirm baker
- Plan 2-3 games or activities

Popular games: baby bingo, guess the baby food, diaper raffle, baby trivia

3-4 WEEKS BEFORE

- Order or make decorations: balloons, banners, centerpieces, table settings
- Buy/prepare game prizes and party favors for guests
- Create playlist or arrange music for the event

1-2 WEEKS BEFORE

- Follow up with guests who haven't RSVP'd
HIGH
- Confirm final headcount and adjust food order
HIGH
- Shop for non-perishable food items and supplies
HIGH
- Prepare games and print any game cards needed

DAY BEFORE

- Confirm cake pickup or delivery time
HIGH
- Set up decorations at venue
HIGH
- Prepare and refrigerate any make-ahead food
HIGH

DAY OF

- Set up gift table and card box
- Designate someone to track gifts and who gave what (for thank-you notes)
HIGH
- Assign someone to take photos throughout the shower

AFTER THE SHOWER

- Have thank-you cards ready for mom-to-be to address after